

# Campus Grade Book - Elementary

TL 1300-1, TL 1300-2

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# Agenda

- Interaction between planning and grading
  - Differences between standards-based and task-based functionality
- Keeping parents and guardians informed



# Planning and Grading Interaction

- Understanding Campus Lesson Planner
  - Grading Tasks and Standards
  - Groups
  - Assignments
  - Activities



# Standards Preference

## Instruction>Admin>Preferences>Remove percentage...

- When checked system becomes “pure” standards-based
  - Standards
    - Lesson plan preferences disappear
      - Weighting on groups
      - Percent value for calculations
      - Grading scale not assignable by teacher
  - Group detail preferences disappear
    - Exclude group from calculation
    - Drop lowest score
  - Assignments
    - Rubric assigned by district, no teacher selection
  - Grade Book
    - Yellow columns disappear
    - Calculations do not occur

**T** Indicates functions with preference unchecked (default)

**S** Indicates functions with preference checked

# Grading Tasks and Standards

- Grading Tasks
  - Something your school or district wants you to submit a score for
  - Assigned to your section by district
  - Grading scale determined by district, selected by teacher
  - Examples
    - Progress grade
    - Term grade
      - Quarter
      - Trimester
- Standards
  - Something students are expected to know or do
  - Aligned to your section by district
  - Rubric determined and selected by district



# Standards-based Grading

- Definition
  - A set of assignments aligned to a standard
    - In a standards group
    - Scored using a district-defined rubric
    - Rubric score is recorded in Campus Grade Book
    - No calculations are performed on rubric scores
    - Score for standard is declared by teacher based on their judgment



# Teachers Have Control\*

- What evidence of student learning counts towards a Grading Task and/or Standard
  - What types of assignments
    - Campus calls the type of assignment the “Group”
      - Homework
      - Tests
      - Quizzes
      - Projects
      - Etc.
  - How many assignments of what type
  - How many points any assignment is worth
  - The grading scale for the assignment
- The extent that information is shared with parents/guardians
  - What information is shared
  - When it is shared

\* Depending on district policy



# Lesson Planner Setup

- District has assigned tasks to course
  - Grading scale assigned by district and/or teacher
  - Tasks appear in Lesson Planner for each term they are assigned



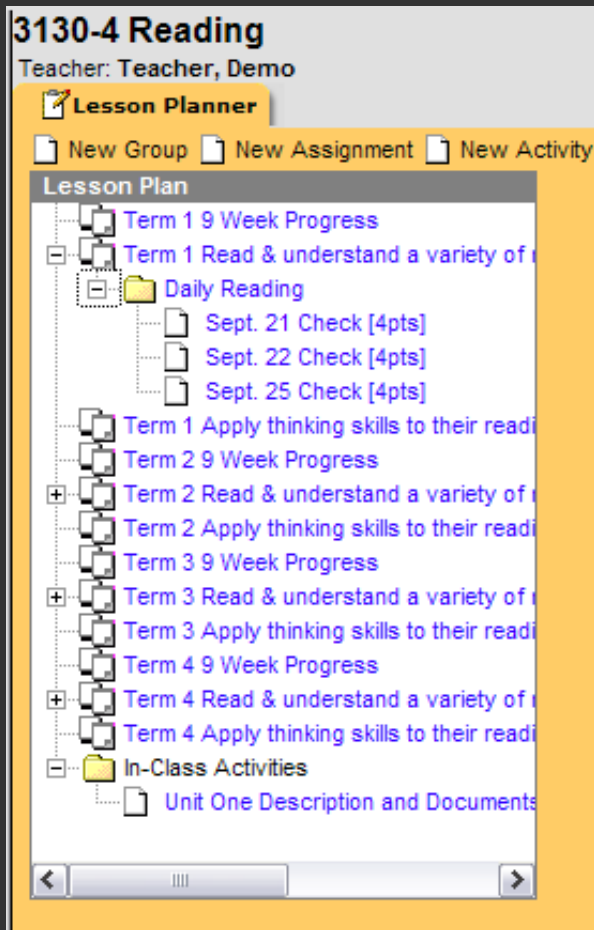


# Lesson Planner Setup

- District has aligned standard(s) to course
  - Standard(s) have a rubric assigned to group in Standard Bank
  - Standard(s) appear in Lesson Planner for each term they are aligned



# Campus Lesson Planner Anatomy



- This lesson planner has
  - Four terms
- Each term has
  - One grading task
  - Two standards
- The standard “Read & understand a variety of...” has
  - A group called Daily Reading
- The group “Daily Reading” has
  - Three assignments
- In-Class Activities



# Campus Lesson Planner Anatomy

Course # Section # Course name

The screenshot shows the 'Lesson Planner' interface for a course titled '3130-4 Reading' with the teacher 'Teacher, Demo'. The interface includes buttons for 'New Group', 'New Assignment', and 'New Activity'. The main area displays a 'Lesson Plan' with a hierarchical tree structure. Red boxes highlight specific items, and red arrows point from text labels to these items. The highlighted items are: 'Term 1 9 Week Progress' (labeled as a Grading Task), 'Daily Reading' (labeled as a Group Assignment), 'Sept. 25 Check [4pts]' (labeled as a Standard), 'Term 2 Apply thinking skills to their reading' (labeled as an Activity Folder), and 'In-Class Activities' (labeled as an Activity). The tree also includes other terms and standards, such as 'Term 1 Read & understand a variety of texts', 'Term 2 Read & understand a variety of texts', 'Term 3 Read & understand a variety of texts', and 'Term 4 Read & understand a variety of texts'.

Grading Task (term followed by task name)

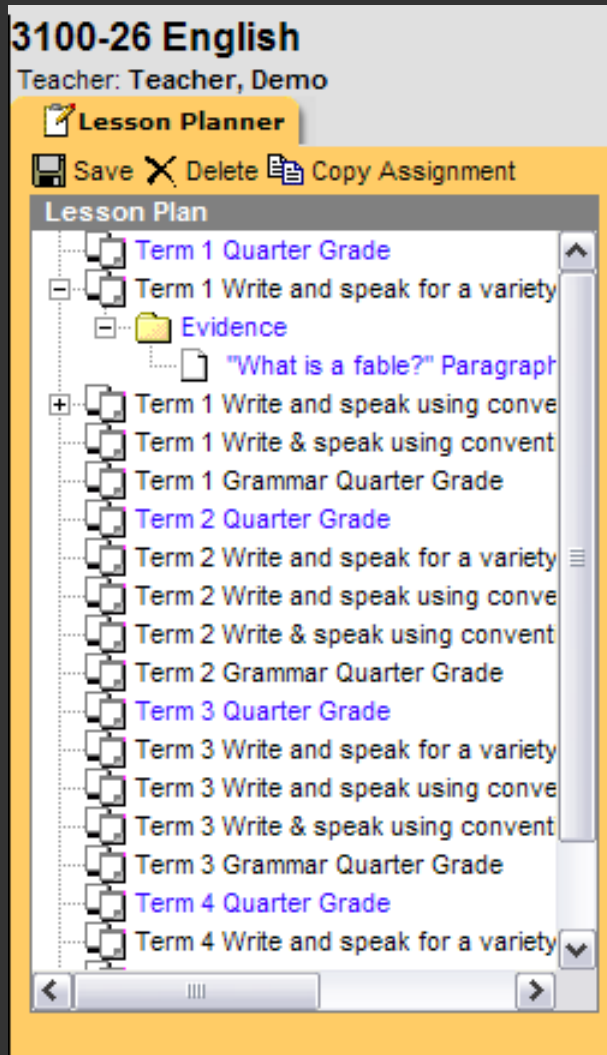
Group Assignment

Standard (term followed by standard name)

Activity Folder (default)  
Activity



# Campus Lesson Planner Anatomy



- This lesson planner has
  - Four terms
- Each term has
  - One grading task
  - One standard and 3 indicators
- The indicator “Read and speak for a variety...” has
  - A standards group called Evidence
- The standards group “Evidence” has
  - One assignment



# Campus Lesson Planner Anatomy

Course #      Section #      Course name

**3100-26 English**  
Teacher: Teacher, Demo

**Lesson Planner**

Save X Delete Copy Assignment

**Lesson Plan**

- Term 1 Quarter Grade
- Term 1 Write and speak for a variety
- Evidence
  - "What is a fable?" Paragraph
- Term 1 Write and speak using convey
- Term 1 Write & speak using convent
- Term 1 Grammar Quarter Grade
- Term 2 Quarter Grade
- Term 2 Write and speak for a variety
- Term 2 Write and speak using convey
- Term 2 Write & speak using convent
- Term 2 Grammar Quarter Grade
- Term 3 Quarter Grade
- Term 3 Write and speak for a variety
- Term 3 Write and speak using convey
- Term 3 Write & speak using convent
- Term 3 Grammar Quarter Grade
- Term 4 Quarter Grade
- Term 4 Write and speak for a variety

Grading Task (term followed by task name)

Standard (term followed by standard name)

Standard Group

Assignment

Standard



# Groups

- Are required
  - They hold assignments
- Teachers
  - Create groups
  - Assign groups to grading tasks
  - Assign groups to standards
  - Edit groups
  - Delete groups
  - Control if parents/guardians see them
  - Include/exclude the group from calculating
    - Exclude for standards-based grading
    - Include for traditional grading
  - Say if lowest scores count or not
- Can be shared with other teachers and/or sections



# Task Groups

Name of Group (homework, projects, etc.)

Order the group appears in the Lesson Planner  
(default is alphabetical)

Parents see the group unless checked

Assignments in group add-up in grading  
task unless checked

Lowest scored assignment is dropped  
from calculation

Task teacher has assigned the group to

The screenshot shows a 'Group Detail' form with the following fields and options:

- \*Name**: A text input field.
- Weight**: A text input field containing the value '0'.
- Sequence**: A text input field containing the value '1'.
- ☐ Hide from view in portal
- ☐ Exclude this group from calculation
- ☐ Drop lowest score
- \*Select Term/Task Combination**: A section header for a list of checkboxes.
  - ☐ Term 1 - Quarter Grade
  - ☐ Term 2 - Quarter Grade
  - ☐ Term 3 - Quarter Grade
  - ☐ Term 4 - Quarter Grade

Red arrows from the text on the left point to the following fields in the form:

- From 'Name of Group...' to the \*Name field.
- From 'Order the group appears...' to the Sequence field.
- From 'Parents see the group unless checked' to the 'Hide from view in portal' checkbox.
- From 'Assignments in group add-up...' to the 'Drop lowest score' checkbox.
- From 'Lowest scored assignment is dropped...' to the 'Drop lowest score' checkbox.
- From 'Task teacher has assigned the group to' to the 'Term 1 - Quarter Grade' checkbox.



# Standards Groups

Name of Group (homework, projects, etc.)

Order the group appears in the Lesson Planner  
(default is alphabetical)

Parents see the group unless checked

Standard teacher has assigned  
the group to

The screenshot shows a 'Group Detail' form with the following fields and options:

- \*Name**: A text input field. A red arrow points from the text 'Name of Group (homework, projects, etc.)' to this field.
- Sequence**: A text input field containing the number '1'. A red arrow points from the text 'Order the group appears in the Lesson Planner (default is alphabetical)' to this field.
- ☐ Hide from view in portal: A checkbox. A red arrow points from the text 'Parents see the group unless checked' to this checkbox.
- \*Select Term/Standard Combination**: A section header.
- ☐ Term 1 - Write and speak for a variety of purposes & audiences
- ☐ Term 1 - Write and speak using conventional grammar, usage, etc.
- ☐ Term 1 - Algebraic Methods
- ☐ Term 1 - 2008.5 Physical Science
- ☐ Term 1 - Grammar Quarter Grade
- ☐ Term 2 - Write and speak for a variety of purposes & audiences
- ☐ Term 2 - Write and speak using conventional grammar,

A red arrow points from the text 'Standard teacher has assigned the group to' to the first checkbox under the 'Select Term/Standard Combination' section.





# Assignments

- Describe the student work product scored
- Teachers
  - Create assignments
  - Assign them to groups
    - One assignment can be in more than one group
  - Say the points they are worth
  - Determine their weight
  - Choose the curve used in scoring
  - Set the start date and due date
  - Say if it is active or not
  - Control if parents/guardians see them
  - Control what order they appear in
  - Include written descriptions and objectives
  - List the references needed
- Can be shared with parents/guardians and other teachers



# Tasks Assignment (image 1)

Name

Student Group receiving assignment (blank for all students)

Points assignment is worth

Due date

Assignment is included in calculations

The screenshot shows a web form titled "Assignment Detail". It contains several input fields and checkboxes. Red arrows point from external text labels to specific fields in the form:

- An arrow points from "Name" to the "\*Name" field.
- An arrow points from "Student Group receiving assignment (blank for all students)" to the "\*Group" field.
- An arrow points from "Points assignment is worth" to the "\*Total Points" field.
- An arrow points from "Due date" to the "\*Due Date" field.
- An arrow points from "Assignment is included in calculations" to the "Active" checkbox.
- An arrow points from "Abbreviation (required) 5 character max." to the "\*Abbreviation" field.
- An arrow points from "Group name" to the "\*Group" field.
- An arrow points from "Weight (points x multiplier)" to the "\*Multiplier" field.
- An arrow points from "Start date" to the "Assigned Date" field.
- An arrow points from "Order assignment appears in Lesson Planner (default is by due date)" to the "Seq" field.
- An arrow points from "Parents see assignment unless checked" to the "Hide Portal" checkbox.

The form fields include:

- \*Name: [Text input]
- \*Abbreviation: [Text input]
- \*Group: [Text input with value "Tests - Term 1 Quarter Grade"]
- Student Group: [Dropdown menu]
- Test Strand: [Text input]
- \*Total Points: [Text input with value "100"]
- \*Multiplier: [Text input with value "1"]
- Grading Scale: [Dropdown menu]
- \*Due Date: [Text input with value "01/24/2008" and a calendar icon]
- Assigned Date: [Text input with a calendar icon]
- Seq: [Text input with value "1"]
- Active: [Checked checkbox]
- Hide Portal: [Unchecked checkbox]

Abbreviation  
(required)  
5 character max.

Group name

Weight (points x multiplier)

Start date

Order assignment appears in  
Lesson Planner  
(default is by due date)

Parents see assignment  
unless checked



# Standards Assignment (image 1)

Name

Abbreviation  
(required)  
5 character max.

Student Group  
receiving  
assignment (blank  
for all students)

District-  
assigned  
rubric

Due date

The screenshot shows a web form titled "Assignment Detail". It contains several input fields and checkboxes. Red arrows point from descriptive text labels to specific fields in the form:

- An arrow points from "Name" to the "\*Name" field, which contains the text "What is a fable?" Paragraph.
- An arrow points from "Abbreviation (required) 5 character max." to the "\*Abbreviation" field, which contains "WIF-P".
- An arrow points from "Student Group receiving assignment (blank for all students)" to the "\*Group" field, which contains "Evidence - Term 1 Write and speak for a variety of purposes & au".
- An arrow points from "District-assigned rubric" to the "Rubric" field, which has a dropdown menu showing "Rubric 1-4".
- An arrow points from "Due date" to the "\*Due Date" field, which shows "01/25/2007" with a calendar icon.
- An arrow points from "Group name" to the "Student Group" dropdown menu.
- An arrow points from "Start date" to the "Assigned Date" field, which is empty with a calendar icon.
- An arrow points from "Order assignment appears in the Lesson Planner (default is by due date)" to the "Seq" field, which shows "1".
- An arrow points from "Parents see assignment unless checked" to the "Hide Portal" checkbox, which is currently unchecked.

Other fields visible in the form include "Test Strand" (empty dropdown), "Active" (checked checkbox), and "Hide Portal" (unchecked checkbox).

Group name

Start date

Order assignment  
appears in the Lesson  
Planner  
(default is by due  
date)

Parents see assignment  
unless checked



# Assignments (image 2)

Visible in portal if desired

Full text editor

- Style
- Tables
- Bullets
- Line separators
- Links to district resources
- Links to websites

The image shows a screenshot of a web form titled 'Assignments (image 2)'. The form is divided into three main sections: 'Description', 'Objectives', and 'References'. Each section has a rich text editor toolbar with options for bold, italic, underline, bulleted list, numbered list, link, unlink, and table. Red arrows point from the text on the left to the corresponding sections in the form.

What information would you like to share?

With parents/guardians?

With colleagues?



# Activities

- Cannot be scored
- Do not appear in Campus Grade Book
- Do not count towards any grading task or standard
- Cannot be organized into any group
- Teachers
  - Create activities
  - Set the start date and end date
  - Say if it is active or not
  - Control if parents/guardians see them
  - Control what order they appear in
  - Include written descriptions and objectives
  - List the references needed
- Can be shared with parents/guardians and other teachers



# Activities (image 1)

The screenshot shows a form titled "Activity Detail" with the following fields and annotations:

- Name**: Points to the **\*Name** field containing "Unit One Description and Documents".
- Start date**: Points to the **\*Start Date** field containing "09/11/2007".
- End date**: Points to the **End Date** field, which is empty.
- Abbreviation (required) 5 character max.**: Points to the **Abbreviation** field, which is empty.
- Sequence**: Points to the **Sequence** field containing "1".
- Parents see assignment unless checked**: Points to the **Hide Portal** checkbox, which is currently unchecked.
- Order activity appears in "In-Class Activities" folder (default is by start date)**: Points to the **Sequence** field.



# Activities (image 2)

Visible in portal if desired

Full text editor

- Style
- Tables
- Bullets
- Line separators
- Links to district resources
- Links to websites

The image shows a screenshot of a web form with three sections: "Description", "Objectives", and "References". Each section has a rich text editor toolbar with icons for bold, italic, underline, bulleted list, numbered list, link, unlink, and table. Red arrows point from the text on the left to the text areas of each section.

What information would you like to share?

With parents/guardians?

With colleagues?



# Lesson Planner/Grade Book Interaction

- What is in Lesson Planner is in Grade Book
  - Grading Tasks
  - Standards
  - Groups
  - Assignments





# Nothing in Lesson Planner

Lesson Planner

3130-4 Reading  
Teacher: Teacher, Demo

**Lesson Planner**

New Group New Assignment New Activity

**Lesson Plan**

- Term 1 9 Week Progress
- Term 1 Read & understand a variety of
- Daily Reading
  - Sept. 21 Check [4pts]
  - Sept. 22 Check [4pts]
  - Sept. 25 Check [4pts]
- Term 1 Apply thinking skills to their readi
- Term 2 9 Week Progress
- Term 2 Read & understand a variety of
- Term 2 Apply thinking skills to their readi
- Term 3 9 Week Progress
- Term 3 Read & understand a variety of
- Term 3 Apply thinking skills to their readi
- Term 4 9 Week Progress
- Term 4 Read & understand a variety of
- Term 4 Apply thinking skills to their readi
- In-Class Activities
  - Unit One Description and Documents

Grade Book

Hide Grade Totals						
Select a task:						
1 - 9 Week Progress						
Student	Pts	Poss	%	Grd	%	Grd
03 Diebold, Meera						
03 Dietell, Darrell						
03 Dinkel, Josh						

- For this grading task, there are
  - No groups
  - No assignments
  - Nothing to score
  - No columns in Grade Book
  - Nothing to tell parents



# Something in Lesson Planner

Lesson Planner

3130-4 Reading  
Teacher: Teacher, Demo

Lesson Planner

New Group New Assignment New Activity

Lesson Plan

- Term 1 9 Week Progress
  - Term 1 Read & understand a variety of texts
    - Daily Reading
      - Sept. 21 Check [4pts]
      - Sept. 22 Check [4pts]
      - Sept. 25 Check [4pts]
- Term 1 Apply thinking skills to their reading
- Term 2 9 Week Progress
  - Term 2 Read & understand a variety of texts
  - Term 2 Apply thinking skills to their reading
- Term 3 9 Week Progress
  - Term 3 Read & understand a variety of texts
  - Term 3 Apply thinking skills to their reading
- Term 4 9 Week Progress
  - Term 4 Read & understand a variety of texts
  - Term 4 Apply thinking skills to their reading
- In-Class Activities
  - Unit One Description and Documents

Grade Book

Hide Grade Totals							* Daily Reading			
Select a task:							%	1 [4]	0922 [4]	0925 [4]
1 - Read & understand a variety of texts										
Student	Pts	Poss	%	Grd	Grd					
03 Diebold, Meera					3		0.00	3	3	4
03 Dietell, Darrell					3		0.00	4	3	4
03 ...					3		0.00	4	3	4

- For this grading task, there is/are
  - 1 group
  - 3 assignments
  - 3 columns in Grade Book
  - Something to tell parents



# Standards in Grade Book

Save

Student Groups

Rubric Display

☐ Hide Rubric

☒ Rubric on Right

☐ Rubric on Bottom

Options

☒ Show Cut Score Color Coding

About

Hide Grade Totals

Select a task:

1 - Write and speak for a vari...

Student	Score	
03 Puttrich, Mikel	4	6
03 Raidelmann, Reeve	3	
03 Raimond, Alan	4	4
03 Ranft, Emyr	3	
03 Rannefeld, Frederick	4	4
03 Ransch, Ramiro	3	

Rubric Information:

1 - Exceeds Expectations

2 - Met Expectations

3 - Basic

4 - Apprentice



# Keeping Parents Informed

## Lesson Planner

**Assignment Detail**

\*Name: Sept. 21 Check \*Abbreviation: 0921

\*Group(s): Daily Reading - Term 1 Reading - understand a variety of material

Test Strand: [dropdown]

\*Total Points: 4

\*Due Date: 09/21/2006

Active: ☒

\*Multiplier: 1

Curve: BB Standards Curve

Hide Portal: ☐ Sequence: [dropdown]

Description: Please practice the night before for this.

## Portal

Meera Diebold

Family

Calendar

Diebold, Meera 03

06-07 Cleveland Elem

Schedule

Cleveland Elementary

Log Off

in English

En Español

<< September 2006 >>

Assignment(s) Due

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					01	02
03	04	05	06	07	08	09
10	11	12	13	14	15	16
17	18	19	20	21	22	23
	24	25	26	27	28	29
					30	

Meera [A+]

Meera [A+]

3130-4 Reading

Assignments

Name: Sept. 21 Check

Due Date: 09/21/2006

Date Assigned:

Description: Please practice the night before for this.

Comments:

Displays in Portal only if left unchecked (and district has turned on Portal option for grades)

# Keeping Parents Informed

## Grade Book

* Daily Reading									
Hide Grade Totals									
Select a task:									
1 - Read & understand a vari...									
Student	Pts	Poss	%	Grd	%	Grd	%	0921 [4]	0922 [4]
03 Diebold, Meera					3	0.00		3	3
03 Dietell, Darrell									
03 Dinkel, Josh									
03 Dollinger, Dan									
03 Donaldson, Mason									
03 Doubleday, Sadie									
03 Dreyer, Willard									

0921

Comments:

Practice the night before will help!

OK Cancel

Grading Task Summary				
Legend: <input checked="" type="checkbox"/> Final Grade <input type="checkbox"/> In-Progress Grade <input type="checkbox"/> Grade Not Available Yet				
Grading Task	Terms 1	Terms 2	Terms 3	Terms 4
Read & understand a variety of material	3			
Applying skills to their reading, writing, speaking, listening, and v				
9 Week Program				

Key:

\* Assignment name = Assignment not used in grade calculation.

\* Group name = Group not used in grade calculation.

(Dropped) = Score not used in grade calculation.

Term 1 Read & understand a variety of material Due			
* Daily Reading (This group not used in grade calculation.)			
Name	Due Date	Assigned Date	Comments
Sept. 21 Check	09/21/2006		Practice the night before will help!
Sept. 22 Check	09/22/2006		
Sept. 25 Check	09/25/2006		

Portal



# Questions & Answers

Ask, we're ready!



# Learn More!

Additional training is available from Campus U

- Professional, certified trainers
- Just-in-time offerings
- Online
- In person
  - In your district
  - At Infinite Campus

